

QUALITY MANAGEMENT DOCUMENT ADDENDUM (Example)

(District completes Sections 1 through 6 -- please type)

Section 1. ARB Document
<input type="checkbox"/> Quality Management Plan (QMP)
<input type="checkbox"/> Quality Assurance Project Plan (QAPP)
<input checked="" type="checkbox"/> Standard Operating Procedure (SOP)

Section 2. District Information		
District Name:	XYZ County Air Pollution Control District	
District Address:	123 XYZ Street, Somewhere, CA 91234	
District Contact Name/Phone Number:	Jane Doe	(916) 123-1234
District Signature/Date:		

Section 3. Document Title (specify exact title, revision #, and date of ARB Document(s) that your District proposes to modify)	Date
AQSB SOP 400, BAM Model 1020	June 2003

Section 4. Proposed Deviation(s) (specify exact section(s), page number(s) and language in existing ARB document that your District proposes to modify and then specify proposed modification (including any spreadsheets or forms).
<p>A. Section 10.3 - Routine Weekly Checks states the following: "Weekly check the BAM 1020 filter tape and replace when necessary"</p> <p>District proposed deviation to Section 10.3 - Routine Weekly Checks is the following: "Check the BAM 1020 filter tape monthly and replace 60 days from installation or more frequently, as needed"</p> <p>B. Section 10.4 - Routine Bi-weekly Checks states the following:</p> <ul style="list-style-type: none">Flow check- perform inlet flow verification to ensure a flow rate of 16.67 VLPM (+/- 4%). Remove only the PM10 inlet when measuring the flow.Leak check- perform a leak check. A BAM 1020 display of less than 1.0 LPM passes the manufacturers' leak check specifications.

District proposed deviation to Section 10.4_is as follows:

- Flow check- Perform monthly or more frequently if necessary.
- Leak check- Perform monthly or more frequently if necessary.

Section 5. Justification for Deviation(s)

(provide explanation of why modification(s) to existing ARB document is necessary)

BAM-1020-9800 Rev K Operations Manual, Page 36, Section 5.3, About Leak Checks, Nozzle Cleaning, and Flow Checks, Paragraph 1 states as follows:

The three critical aspects of BAM-1020 flow system maintenance are routine leak checks, nozzle and vane cleaning, and flow checks or calibrations. Agencies who routinely verify these three aspects almost always obtain high-quality concentration from the unit. The minimum service interval is two months, which is the interval for replacing the filter tape. However, many agencies opt to perform leak checks, nozzle/vane cleaning, and flow audits on a monthly basis, and this service interval is recommended by Met One, whenever possible.

Section 6. Attachment(s) ☒

(specify attachment titles and number of pages, include modified spreadsheets or forms)

of Pages

MetOne BAM-1020-9800 Rev K Operator Manual, Pages 36 and 37

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XYZ APCD-Quality Control Maintenance Check Sheet

1

Section 7. ARB Approval

(completed by ARB)

Name/Phone Number:

Title:

Signature/Date:

Addendum Number

Completed form must be scanned/emailed or mailed to:

Mr. Patrick Rainey
1927 13th Street, P.O. Box 2815
Sacramento, California 95811
prainey@arb.ca.gov